

**Arlington Contributory Retirement Board  
Meeting Minutes  
November 21, 2013  
At the Town Hall Annex  
Second Floor Meeting Room**

**Board members present:** Chairman John Bilafer, Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

**Call to order Regular Monthly Meeting**

Chairman Bilafer called the meeting to order at 4:30 P.M

**Motion and vote to approve Expense Warrants 30, 31 and 32**

After review and discussion, Mr. Steele made a motion to approve expense Warrants 30, 31 and 32 for payment, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion and vote on September 2013 Trial Balances**

After review and discussion, Mr. Steele made a motion to approve the September 2013 Trial Balances, seconded by Mr. Hughes. The motion was approved by unanimous vote

**Motion and vote to approve October 2013 Minutes**

After review and discussion Mr. Steele made a motion to approve the October 2013 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

**Motion to approve new school members**

After review and discussion Mr. Steele made a motion to approve the new school member's applications, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
George Merdkhanian	09-04-2013	9+2%	Teacher Assistant
Reid Power	10-24-2013	9+2%	Teacher Assistant
Diane Swift	10-15-2013	9+2%	Teacher Assistant

**Motion to approve new town members**

After review and discussion Mr. Steele made a motion to approve the new town member's application, seconded by Mr. Hughes. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Daniel Stoneking	11/12/2013	9+2%	Junior Custodian

**Motion and vote on a refund of accumulated deductions for William Toomey. Mr. Toomey had 11 months of service for Arlington School System**

After review and discussion, Mr. Steele made a motion to approve the refund of accumulated deductions in the amount of \$1,376.71 for Mr. Toomey, seconded by Ms. Lewis. The motion was approved by unanimous vote. Mr. Toomey had 11 months of creditable service as an employee of the Arlington School Department.

**Motion and vote on a rollover of accumulated deductions for Shelley Halloran. Ms. Halloran had 1 year 9 months of service for Arlington School System**

After review and discussion, Mr. Keshian made a motion to approve the rollover of accumulated deductions in the amount of \$2,116.15 for Shelley Halloran, seconded by Mr. Steele. The motion was approved by unanimous vote. Ms. Halloran had 1 year and 9 months of creditable service as an employee of the Arlington School Department.

**Motion and vote on a rollover of accumulated deductions for Estate Charles Roderick. Mr. Roderick had 19 year 10 months and passed away while he was inactive.**

After review and discussion, Mr. Keshian made a motion to approve the rollover of accumulated deductions in the amount of \$60,160.24 for the Estate Charles Roderick, seconded by Mr. Steele. The motion was approved by unanimous vote. Mr. Roderick had 19 years and 10 months of creditable service which 2 years and 10 months were as an employee of the Town of Arlington.

**Motion and Vote on ADR Application for Thomas Lyons**

After review and discussion of Mr. Lyons application, Mr. Keshian made a motion to approve the application for the purpose of allowing Mr. Lyons to go before and three doctor independent medical panel to review his case, seconded by Mr. Hughes. The motion was approved by unanimous vote.

**Motion and Vote on ADR Application for Michael Tierney**

After review and discussion of Mr. Tierney's application, Mr. Keshian made a motion to approve the application for the purpose of allowing Mr. Tierney to go before and three doctor independent medical panel to review his case, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion and Vote on ADR Application for Joe Hennessey**

After review and discussion of Mr. Hennessey's application, Mr. Keshian made a motion to approve the application for the purpose of allowing Mr. Hennessey to go before and three doctor independent medical panel to review his case, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion and Vote on ADR Retirement for Richard Paolillo**

After review and discussion of the results of Mr. Paolillo's independent medical panel, Mr. Steele made a motion to approve the Accidental Disability Retirement application for Mr. Paolillo, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**New Business****Discuss Ellen VanBenschoten and Barbara DeMore there membership start date**

After review and discussion of Mrs. VanBenschoten and Ms. DeMore appointment letters provide to the Board by the Superintendent of Schools Kathleen Bodie the Board determined that Mrs. VanBenschoten should have become a member of the Arlington Retirement Board on September 2, 2008 and Ms. DeMore should have become a member on September 4, 2012. Based on these determination Mr. Hughes made a motion to accepted Mrs. VanBenschoten membership date as September 2, 2008 to be her membership date and allow Mrs. VanBenschoten to purchase back the creditable service (without interest) under M. G.L. c. 32, § 20(5)(c) from September 8, 2008 to August 27, 2013 by February 28, 2014 seconded by Mr. Steele. The motion was approved by unanimous vote. Mr. Hughes made a second motion to accepted Ms. DeMore membership date as September 4, 2012 and allow Ms. DeMore to purchase back the creditable service (without interest) under M. G.L. c. 32, § 20(5)(c) from September 4, 2012 to August 27, 2013 by February 28, 2014 seconded by Mr. Steele.

**Motion to Adjourn**

At 6:25 PM Mr. Steele made a motion to adjourn seconded by Mr. Hughes. The motion was approved by unanimous vote.